

Annexure-II

Regional Office: Gwalior
(Specimen for window advertisement)

Central Bank of India Samajik Utthan Avam Prashikshan Sansthan (CBI-SUAPS), a Society/Trust, registered under Society Registration Act 1860 with Head Office at Mumbai, through its 46 RSETI & 50 FLCC centres located in 50 districts of the country, engaged in imparting training to rural youth for their self employment and bringing awareness among rural mass on financial literacy.

Central Bank of India Samajik Utthan Avam Prashikshan Sansthan (CBI-SUAPS), a Society/Trust sponsored by Central Bank of India is looking for engaging the services of attender on Annual Contract basis.

For full details regarding application format, emoluments, age, qualification, experience, etc., please refer to detailed advertisement displayed on the Bank's website <http://www.centralbankofindia.co.in>.

Application form can be downloaded from Bank's website given above. The last date for Receipt of application will be 22.04.2024.

Regional Manager/Chairman (LAC)

ANNEXURE-III

Central Bank of India Samajik Utthan Avam Prashikshan Sansthan (CBI-SUAPS)

(A Society/Trust Sponsored by Central Bank of India)

Engagement of attender for RSETIs (Rural Self Employment Training Institutes) SAGAR on contract basis for the

year 2024-25

IMPORTANT: LAST DATE OF RECEIPT OF APPLICATION: 22.04.2024

Society/Trust Profile:

Central Bank of India Samajik Utthan Avam Prashikshan Sansthan (CBI-SUAPS), a Society/Trust, (registered under Society Registration Act 1860 with Head Office at Mumbai), sponsored by Central Bank of India and engaged in imparting training to rural youth for their self employment and bringing awareness among rural masses on financial literacy through its 46 RSETI & 50 FLCC centres located in 50 districts of the country, is looking for engaging the services of attender (Pl. strike off whichever is not applicable) on Annual Contract basis for our RSETI centres at—

The details are given below:

1. AGE, QUALIFICATION & EXPERIENCE

Sr. No.	Name of the Post	Age	Qualification	Experience / Other eligibility criteria.
1.	अटेंडर Attender	18 वर्ष से 35 वर्ष के बीच between 18 years to 35 years age with sound	Essential: 1. Shall be a 12 th pass viz. with computer knowledge.	Essential: 1. Should be well conversant with the local language. 2. Should be resident of the same or nearby

		health.		district/residing at the head quarter of RSETI centre.
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****** **Original to be produced at the time of interview.**

2. CONTRACT PERIOD, AMOUNT AND OTHER TRAVELLING EXPENSES:

The candidate shall be appointed on Contract basis for a period of one year. Renewal of contract may be considered at the sole discretion of Society/Trust and subject to satisfactory performance.

No person employed elsewhere will be allowed to work on instant advertised post after being selected for the contractual engagement.

3. CONTRACT AMOUNT AND OTHER TRAVELLING EXPENSES:

अटेंडर In case of Attender:

The contract amount shall be fixed at **Rs.8000/-** per month. No other allowance/benefit/payment/facility will be admissible.

4. LEAVE:

The candidates shall be entitled for 12 days leave per year with maximum of 02 days per month.

5. JOB PROFILE:

अटेंडर For Attender:

Assisting the Director, Office asstt and FLCC incharge in functioning of the institute.

Maintaining Vouchers, Books/Registers, Periodicals Reports, and similar other activities of the centre.

6. SELECTION PROCEDURE:

The eligible candidates will be called for personal interview and the decision of the Society/Trust in this regard shall be final.

7. SUBMISSION OF APPLICATION:

Eligible candidates have to submit their applications in the given format (Annexure). Last date for receipt of application is 22.04.2024. No applications shall be entertained beyond the stipulated date. Incomplete applications will be rejected.

Address the application, Superscribing "Application for the post of Attender at RSETI centre on contract for the year 2024-25" to Regional Manager/Chairman, Local Advisory Committee, Central Bank of India, Chandravadani Naka Choraha, Regional Office, Gwalior. (With complete address)

8. APPLICATION FEE:

There is no application fee prescribed.

9. GENERAL INSTRUCTIONS:

- (a) While applying for the post, the applicant should ensure that he/she fulfills the eligibility criteria and other norms mentioned above and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and / or that he/ she has furnished any incorrect / false information or has suppressed any material fact (s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after engagement, his / her contractual engagement is liable to be terminated without any notice.
- (b) In case of suitable and deserving cases, any of the requirements and conditions of eligibility mentioned above, may be relaxed at the discretion of the Management of Society/Trust. The Management of Society/Trust reserves the right to fill or not to fill the above advertised position without assigning any reason thereof.
- (c)

□□ □□□□□□ □□□ □□□□ Mere admission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him / her right to be called for interview.
