□□□□□□ ANNEXURE-III

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□□□□ year 2024-2025

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1. □□□, □□□□□□□□ □□□□□□□ □□□ □□□□□ AGE, QUALIFICATION & EXPERIENCE

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1.	□□□□□□□□ □□□□□ Office Assistant	□□□□□ □□□□□□□ □□ □□□ 35□□□□ □□ □□□ से कम below 35 years age with sound health.	□□□□□□ **Essential:** **1.** □□□□□□□□□ □□□□□ □□ □□□ □□□□□□□□□/□□□/□□□□□ □□□□□□□□□ □□ **Shall be a Graduate viz. BSW/BA/B.Com with computer knowledge.** □□□□□□□ **Desirable:** □□□□□ □□□□□□□ □□□ □□□□□□□□□ □□ □□□□□ Knowledge in basic accounts& book keeping**.**	□□□□□□ Essential: 1. □□□□□□□ □□□□ □□ □□□□□ □□□□□□ □□ Should be well conversant with the local language. 2. □□□ □□□□ □□ □□□□□□ □□□□ □□ □□□□□□ □□ /□□□□□□ □□□□□□□ □□ □□□□□□□□ □□ □□□□□□ □□ Should be resident of the same or nearby

				district/residing at the head quarter of RSETI centre.

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2. □□□□□□ □□□□, □□□□ □□□ □□□□ □□□□□□ □□□□ CONTRACT PERIOD, AMOUNT AND OTHER TRAVELLING EXPENSES:

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3. □□□□□□, □□□□ □□□ □□□□ □□□□□□ □□□□ CONTRACT AMOUNT AND OTHER TRAVELLING EXPENSES:

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4. □□□□□ LEAVE:

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5. □□□ □□□□□□□□ JOB PROFILE:

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6. □□□ □□□□□□□□□ SELECTION PROCEDURE:

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7. □□□□□ □□□□□□□□ □□□□ SUBMISSION OF APPLICATION:

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8. □□□□□ □□□□□ APPLICATION FEE:

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9. □□□□□□□ □□□□□□ GENERAL INSTRUCTIONS:

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(c) □□□□□□□□ □□ □□□□ □□□□ □□□□ □□□□□ □□ □□□□ □□□ □□□□□□□□ □□□ □□□□ □□□ □□□□□□□□ □□ □□□□ □□ □□□□ □□ □□ □□□□□□□□□□□ □□ □□□□ □□□□□□ □□□□ □□□□ □□ □□□□□□□ □□□ □□□□ Mere admission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him / her right to be called for interview.

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