National Institute of Electronics and Information Technology (NIELIT)
Dwarka, New Delhi

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान, द्वारका, नई दिल्ली -110077

DETAILED ADVERTISEMENT

NIELIT requires the following person purely on contract basis on consolidated remuneration initially for a period of one year: -

S. No.	Name of the position	Name of the Centre and No. of Position(s)	Eligibility Criteria and Experience	Age Limit	Emoluments (Monthly) (inclusive of statutory compliances, if any) [CTC]
1.	Resource Person (Finance)	(i) Aurangabad – 02 (Two) (ii) Daman – 01 (One) (iii) Headquarter-01 (One)	**Essential: -** Graduate in Commerce/CA Inter/CS Inter/ICWA Inter from a recognized University/Institution **Experience: -** Having working knowledge of Tally/Excel/Power Point/MS Office. Filing knowledge of GST/ESI/EPF/TDS etc.	Upto 35 Years	Up to Rs. 35,000/- (Rs. Thirty-Five Thousand only) (Depending upon the qualification and experience)
2.	Senior Resource Person (Finance)	(i) Aurangabad – 01 (One) (ii)Chennai – 01 (One) (iii)Delhi Centre – 01 (One) (iv) Headquarters – 01 (One)	**Essential: -** M. Com /CA Inter /CS Inter /ICWA Inter/MBA (Finance) from a recognized University/Institution **Experience: -** Minimum 5 Years Post Qualification Experience in Accounting, Preparing Trial Balance and Balance Sheet and maintaining day to day accounts having working knowledge of Tally/Excel/Power Point/MS Office. Filing knowledge of GST/ESI/EPF/TDS etc.	Up to 45 Years	Up to Rs. 60,000/- (Rs. Sixty Thousand only) (Depending upon the qualification and experience)
3.	Junior Resource Person (Software Development Team)	(i) Headquarters – 01 (One)	**Essential: -** B.E./B. Tech. (Computer Science)/B. Sc. (Computer Science) from a recognized Indian/Foreign University/Institution. **Required Skills: -** 1.Java, C 2. MERN (MongoDB, Express JS, React JS/React Native, Node JS) Stack (Web and Mobile) 3. REST API Design and Development 4. HTML/CSS 5. Spring BOOT, Cloud &Data JPA 6.JavaScript/Type Script 7.Git, Github	Up to 25 Years	Up to Rs. 40,000/- (Rs. Forty Thousand only) (Depending upon the qualification and experience)

			Experience: - Candidates with previous Internship of 06 months to 01 year will be preferred		
4.	**Senior Consultant (Academic)**	**(i) Headquarters – 01 (One)**	**Essential: -** B. Tech. (IT/Electronics) with Ph. D. Degree or M. Tech. (IT/Electronics) with Ph. D. Degree **Experience:** 10 Years Post Qualification Experience in the relevant field	**Up to 45 Years**	**Up to Rs. 80,000/- (Rs. Eighty Thousand only)** **(Depending upon the qualification and experience)**
5.	**Senior Resource Person (HR) / Consultant (HR)**	**(i) Headquarters – 01 (One)**	**Senior Resource Person: -** **Essential: -** Master Degree in HR with at least 10 Years' Post Qualification Experience in working knowledge in Personnel & Administration (P&A) and well conversant with Govt. of India Rules and Regulations. **Consultant (HR): -** **Essential: -** Experienced person having knowledge in Government working at least at the level of Under Secretary or Level 11 as per 7 CPC and well conversant with Govt. of India Rules and Regulations.	**Not more than 64 years of age on the last date of receipt of application.**	**Up to Rs. 60,000/- (Rs. Sixty Thousand only)** **In case of persons retired from Govt./Autonomous Body/PSU etc. Govt./Autonomous Body/PSU etc.** **i) A fixed monthly amount shall be paid as per the Govt. norms arriving at by deducting the basic pension (gross) from the basic pay drawn at the time of retirement in the case of persons retired from Govt. service.** **ii) The remuneration in case of officers retired from Autonomous Bodies/Universities and other officers not entitled to pension shall be fixed at 50% of last pay drawn.**

6.	**Resource Person (Hindi & English Typist)**	**(i) Headquarters – 01 (One)**	**Essential: -**
			 (i) Bachelor Degree from a recognized University / Institution.
			 (ii) Typing speed: -
			   Hindi : 40 Words Per Minute
			   English : 45 Words Per Minute
			 (iii) Any IT/Computer Certificate Course from NIELIT, preferably CCC.
			 (iv) Good Knowledge of Computer Applications.
				Upto 35 Years	**Up to Rs. 40,000/- (Rs. Forty Thousand only)**
					 (Depending upon the qualification, experience and result of Type Test Examination)

Registrar

General Terms & Conditions:

1. Cut-off date for calculating age and experience shall be last date of receipt of applications i.e. 30th July, 2024. Duly filled offline application with self-attested supporting should reach on or before 30th July, 2024 to the address: Registrar, National Institute of Electronics & Information Technology (NIELIT) NIELIT Bhawan, Plot No. 3, PSP Pocket, Institutional Area Sector-8, Dwarka, New Delhi-110077. Applications received after the due date shall be summarily rejected.

2. The number of vacancy is tentative and liable to change as per the requirement of NIELIT.

3. The Remuneration mentioned above is consolidated salary (CTC). The selected candidate will not be paid any other financial benefits like Medical, HRA and Transport etc. except the consolidated salary.

4. Selection of candidate for appointment to the above mentioned position will be based on the performance of the candidates in the interview and as found eligible as per prescribed criteria.

5. The selected candidate will be engaged on contract basis initially for a period of one year, which may be extended depending upon the performance of the candidate.

6. The offer of appointment for the selected candidate will be subject to verification of original certificates/testimonials at the time of interview and completeness of other formalities.

7. Candidates will not be entitled to claim any TA/DA for appearing in Interview.

8. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.

9. In the case of any legal dispute, the jurisdiction shall be Delhi.

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